



**CARDINAL
NEWMAN**
CATHOLIC HIGH SCHOOL

3rd May 2024

Dear Parent/Carers

Our young people begin their exams next week, and we wanted to make sure that you, as well as they, understand the arrangement for this examination period. The students have had an exam briefing this morning at which we have gone through all of these arrangements with them so that they are already clear about what will happen next week.

Written exams for Year 11 begin on Thursday 9th May 2024 with RE at 9am.

All students have been issued with a personal examination timetable that lists what exams they are sitting with the dates and times for each exam.

Students are expected to attend school every day in full school uniform during the exam period until study leave commences. Study leave will not begin until later in the exam period, and the date and the arrangements for our end of term celebrations will be clarified with student and parents in the next fortnight.

From 9th May until study leave begins student will either be in an examination or following their usual timetable. If your child is unable to attend school for an examination you must inform school as soon as possible and provide evidence for the reason for absence to enable us to notify the exam board.

As a school we are subject to Joint Qualification Council rules and process during exams. Your child has received a briefing of these expectations in January and again this week. If your child breaches these rules, it can be deemed as malpractice and have a negative impact on either their score on that paper or across all papers in all subjects in this exam series. Please remind your son/daughter of the importance of following these expectations without question or challenge.

Staff are offering a number of subject briefings before and after school, as a final opportunity for students to ask questions and seek guidance. A list of dates and times of these briefings are attached.



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Please support your child to continue with their revision. Every grade they achieve will contribute positively to their outcomes and impact on them accessing their college and apprenticeship places. We wish them all good luck as they enter this important phase of their education.

If you have any questions, please contact us.

Yours sincerely

H. Pinnington (Mrs)
Deputy headteacher



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Joint Qualification Council and School Behaviour Expectations

- Arrive to the exam on time. You might not be able to sit the exam if you arrive late to school.
- If you have an AM exam line up outside the Auditorium, (If there is bad weather you will be called in alphabetical order from the sports hall) if not go straight to form. You do not need to line up on the back yard.
- If you have a PM exam line up outside the auditorium. (If there is bad weather you will be called in alphabetical order from the canteen)
- If you are ill your parent/carer must inform the school before the exam starts. You will need to provide a medical note. Only under exceptional circumstances, will the exams boards authorise special consideration
- Go to the toilet before you arrive to the auditorium (too many access the toilets holding up time). You need to go before school or during break/ lunch. Only those with toilet passes should be asking to go during the exam. You will not get this time back at the end of the examination.
- Remember your candidate/exam number which is unique to you
- Identify your seat on the seating plan before you come over to the auditorium (displayed in the canteen)
- Be equipped with at least two BLACK pens (not blue), pencil, ruler, rubber and calculator (if allowed)
- Only water in clear bottle allowed (label removed), no food (including chewing gum)
- Empty your pockets. Do not to write/doodle on your hands/arms or doodle on the question papers – this could be considered malpractice
- Leave your **phones, watches air pods** in your bags or lockers, you must **NOT have them on your possession** – as considered malpractice
- When entering the exam room you must NOT try to communicate with any other candidate (**verbally and non-verbally**) and always face the front of the room (not turning around)
- **Don't OPEN** or write on the exam papers until instructed to do so – **JCQ instruction**
- Do not to put head on the desk, when you have finished the exam
- Use the whole of the exam time allotted – check answers and check again. Give all questions a go. Be mindful of the number of marks awarded for each question
- For those with extra time, have been given it for a reason – use the time! Especially important for wordy exams i.e. English, History, RE , Geog



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Examination Subject Briefings

Tuesday 28th May 2024 (Half Term) History Revision Session 9am-11am

Week	Date	Start	Examination	After School Briefing 3.15pm	Breakfast Briefing 8.15am	Online Briefing
A	Thurs 09 May	9:00	RS Route B Comp 1 Found. Catholic	German - E3	RE C7 & C8	
	Thurs 09 May	13:00	Italian Listening Test			
	Thurs 09 May	13:00	Italian Reading Test			
	Fri 10 May	9:00	Biology Paper 1		Biology D2 CGe & NLA	
	Fri 10 May	9:00	Combined Sci Trilogy Biology Paper 1		Biology D2 CGe & NLA	
	Fri 10 May	13:00	German Listening Test			
	Fri 10 May	13:00	German Reading Test	Sports Studies LRC		
B	Mon 13 May	9:00	English Literature Paper 1		English Literature C2 drop in	Online pre-recorded exam briefing available on Satchelone and Teams from one week before



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	Mon 13 May	13:00	Sports Studies: Contemporary issues in sports	Business Studies in E1		
	Tues 14 May	9:00	French Listening Test	Computer Science E2	French B2	
	Tues 14 May	9:00	French Reading Test			
	Tues 14 May	13:00	Business Studies Paper 1			
	Tues 14 May	13:00	Chinese -Listening			
	Tues 14 May	13:00	Chinese-Reading			
	Wed 15 May	9:00	History Paper 1A/B and 1B/A	RE C7 & C8	History A2	
	Wed 15 May	13:00	Computer Science Paper 1			
	Thu 16 May	9:00	Maths -Non Calculator	Briefing to be set for geography via SMHW	Maths A3/A4	
	Thu 16 May	13:00	RS Route B Comp 2 Applied Catholic			
	Fri 17 May	9:00	Chemistry Paper 1		Chemistry E4 LEL & LCo	
	Fri 17 May	9:00	Combined Sci Trilogy Chemistry Paper 1		Chemistry E4 LEL & LCo	
	Fri 17 May	13:00	Geography Paper 1			



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A	Mon 20 May	9:00	English Literature Paper 2	Computer Science E2	English Literature C2 drop in	Online pre- recorded exam briefing available on Satchelone and Teams from one week before
	Mon 20 May	13:00	Italian Writing Test	Child Development B7		
	Tue 21 May	9:00	German Writing Test	IT E1	German E3	
	Tue 21 May	13:00	Computer Science Paper 2			
	Tue 21 May	13:00	Child Dev: Health& Well- Being for Child Dev			
	Wed 22 May	9:00	Physics Paper 1	Engineering - B5	Physics D3 CKe & EEN	
	Wed 22 May	9:00	Combined Sci Trilogy Physics Paper 1		Physics D3 CKe & EEN	
	Wed 22 May	13:00	Chinese-Writing			
	Wed 22 May	13:00	Info Tech: IT in the digital world			



	Thu 23 May	9:00	English Language Paper 1		English Language C2 drop in	Online pre- recorded exam briefing available on Satchelone and Teams from one week before
	Thu 23 May	13:00	Engineering : principles of engineering, manufacture			
	Fri 24 May	9:00	French Writing Test		French B2 & Food B7	
	Fri 24 May	9:00	Food & Cookery		Food Drop in B7	
HALF TERM						
B	Mon 03 Jun	9:00	Maths-Calculator	History A2	Maths LSh & MDe in A3/A4)	
	Tue 04 Jun	13:00	History Paper 2A/A and 2B/C	Business Studies E1 & H&S B7		
	Wed 05 Jun	9:00	Geography Paper 2		Geography to be set via SMHW & HPi LRC	
	Wed 05 Jun	13:00	Business Studies Paper 2			
	Wed 05 Jun	13:00	Health & Social care - B7			



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	Thu 06 Jun	9:00	English Language Paper 2	Biology D2 CGe & NLA	English Language C2 drop in	Online pre-recorded exam briefing available on Satchelone and Teams from one week before
	Thu 06 Jun	13:00	CONTINGENCY AFTERNOON			
	Fri 07 Jun	9:00	RS Component 3 Judaism		RE C7 & C8	
	Fri 07 Jun	13:00	Biology Paper 2			
	Fri 07 Jun	13:00	Combined Sci Trilogy Biology Paper 2			
A	Mon 10 Jun	9:00	Maths-Calculator		Maths LSh & MDe in A3/A4)	
	Tue 11 Jun	9:00	Chemistry Paper 2		Chemistry E4 LEL & LCo	
	Tue 11 Jun	9:00	Combined Sci Trilogy Chemistry Paper 2		Chemistry E4 LEL & LCo	
	Wed 12 Jun	13:00	Polish Listening Test	Physics D3 CKe & EEN Period 3		
	Wed 12 Jun	13:00	Polish Reading Test			



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	Thu 13 Jun	13:00	CONTINGENCY AFTERNOON	Physics D3 CKe & EEN		
	Fri 14 Jun	9:00	Geography Paper 3		Geography HPI LRC	
	Fri 14 Jun	13:00	Physics Paper 2			
	Fri 14 Jun	13:00	Combined Sci Trilogy Physics Paper 2			
B	Mon 17 Jun	13:00	Music Component 3 Appraising		Music B9	
	Tues 18 Jun	13:00	Polish Writing Test			
A	Wed 26 Jun	EXAM CONTINGENCY DAY				