

SUMMER 2017 EXAM RESULTS

ENQUIRIES ABOUT RESULTS

If you have any queries or concerns about the results you have received today and wish to appeal to the exam board to request a review, the following services are available:

EAR 1 Clerical Check

This is a re-check of all clerical procedure leading to the issue of a result.

The service will include the following checks:

- that all parts of the script have been marked;
- the totalling of marks;
- the recording of marks

EAR 2 Review of marking

This is a post-results review of the original marking to ensure that the agreed mark scheme has been applied correctly. **It is not a re-marking of the candidate's script.**

This service will include

- the clerical re-checks detailed in Service 1:
- a review of marking as described above

The fees (per unit/paper) - most subjects have more than one paper and this can be easily identified from the Candidate Statement of Results. However, the new reformed exams do not follow this format – and are made up of Maths (3 papers) & English Literature (2 papers) & English Language (2 papers).

EXAM BOARD	EAR 1 Clerical Check	EAR2 Review of Marking
<u>AQA</u>	£8.05	£36.50
<u>Pearson</u>	£11.10	£35.90
<u>OCR</u>	£16.40	£45.60
<u>WJEC</u>	£10	£36

In view of costs involved you should discuss your concerns with the Head of Department for the relevant subject before completing the form.

The fees need to be enclosed with the application form (Appendix A), either by cheque made payable to Cardinal Newman Catholic High School or cash. Where a result is returned with an increase in grade the fee will be refunded.

To allow time to process enquiries the 'APPENDIX A Form – Enquiries about Results and Appeals' form needs to be completed and **signed by both the candidate and parent/carer** and returned to Mrs Roberts – Exam Officer at school along with the payment by the **6th September**. This will enable school to complete the relevant administrative processes to meet with exam board deadlines.

'APPENDIX A Form – Enquiries about Results and Appeals'

It is vitally important that the following information is populated on the this form - Candidate Number, Candidate Name, ALL Details of enquiry as indicated on the form, signature of both parent/carer and candidate.