



Cardinal Newman Catholic High School

Specialist Maths and Computing College

Headteacher: Mrs J Warburton

22 September 2016

Dear Parent/Carer

'IN TOUCH' – SIMS BEHAVIOUR SYSTEM

The new behaviour monitoring package in school, which has replaced Behaviour Watch, is now ready to launch its once-a-week parent communication facility. In order for us to keep parent/carers informed of their child's behaviour and achievements in school it is imperative that we have all of the following contact information:

PRIMARY CONTACT NAME

PRIMARY CONTACT PHONE NUMBER

PRIMARY CONTACT EMAIL ADDRESS

The PRIMARY CONTACT person will receive all letters and information regarding the student. Do not provide PRIMARY (Number 1) contact details for any person who should not be in receipt of information regarding your child. If you do not provide an email address you will not be able to receive prior notification of any sanctions or rewards given to your child. **We ask that you let the school know if you do not have an email address.**

Please include your child's Name and Form when responding to this letter.

Yours sincerely

E BARKER
Deputy Headteacher



'IN TOUCH' SYSTEM

REPLY SLIP

Child's Name:

Child's Form:

PRIMARY CONTACT NAME:

PRIMARY CONTACT PHONE NUMBER:

PRIMARY CONTACT EMAIL ADDRESS:

I/WE DO NOT HAVE AN EMAIL ADDRESS PLEASE TICK

Please complete and return to your child's Form Tutor as soon as possible. Replies can be emailed to:

cpl@cardinal-newman.co.uk