



Cardinal Newman Catholic High School

Specialist Maths and Computing College

Headteacher: Mrs J Warburton

23 March 2018

Dear Parents/Carers

I am writing to inform you that a vacancy for a parent governor has become available.

The governing body is responsible for both the conduct of the school and for promoting high standards. The governing body carries out its role by setting the vision for the school and then ensuring that the school works efficiently and effectively towards achieving its vision. It does this by building a thorough knowledge of the school and its community, by both supporting and constructively challenging the school, and by ensuring accountability and compliance. The governing body of our school is made up of staff governors, foundation governors appointed by the Bishop, a Local Authority governor and two parent governors.

Before you decide to nominate someone, or indeed stand yourself, you may want to know a bit more about what is involved. Governors need not be experts in the field of education. What they do need is an interest in the school and in the welfare of our children and the time and willingness to get involved. The skills you have can be very useful to the governing body. Governors also need what is known as 'soft skills' - the ability to be able to build relationships with a range of people, to be able to work as part of a team, to be able to question, and to make connections between different types of information. All governors are expected to be able to read straightforward budget reports and data on school standards. For this position it would be desirable for the nominee to have a good knowledge and understanding of Finance and Human Resources.

Our governing body expects governors to:

- attend three termly meetings of the full governing body
- sit on a committee and attend the meetings which are usually one a term
- visit the school formally for monitoring purposes
- visit the school informally
- commit to attend training courses, perform additional research as required and take part in monitoring at least one area within the school

CP



Deputy Headteacher: Miss M. Burras Assistant Headteachers: Mrs F. Burn, Mrs H Hulse, Mrs A McLoughlin, Mrs R Finn
Bridgewater Avenue, Warrington, WA4 1RX. Tel: 01925 635556 E-mail: enquiries@cardinal-newman.co.uk

In return our governing body commits to:

- provide you with a structured induction
- provide access to quality training
- provide you with an experienced governor as mentor
- provide informal feedback on your contribution to the governing body on a bi-annual basis

If you have any questions/queries regarding the role of parent governors please email me on jwa@cardinal-newman.co.uk

If you would like to nominate a person or yourself please complete the attached slip and return it to school in a sealed envelope addressed to Mrs Warburton before Monday 23 April (12 noon)

Yours sincerely



J WARBURTON
Head of School



Nomination for Parent Governor

I would like to nominate _____/myself for parent governor

Nominee's name: _____

Name of Nominee's child current present at Cardinal Newman:

Is the nominee aware that you have nominated him/her? Yes/No

Signed: _____

Date: _____

Name of child: _____

Form: _____